NATIONAL INSTITUTE FOR RESEARCH IN TUBERCULOSIS
CHETPUT, CHENNAI – 600 031

(GFR 27)

Application Form for the Purchase of Motor Car/Motor Cycle/Personal Computer

1.	Name of applicant	
2.	Applicant's designation	
3.	District and Station	
4.	Pay:- (i) Substantive Pay (ii) Officiating pay or pay drawn in a temporary post (iii) Special / Personal Pay	
5.	Anticipated price of Motor Car / Motor Cycle/ Personal Computer	
6.	Amount of advance required	
7.	Date of superannuation or retirement or date of expiry of contract in case of a contract Officer	
8.	Number of instalments in which the advance is desired to be re-paid	
9.	Whether advance for similar purpose was obtained previously and if so:- (i) date of drawal of the advance the amount of advanced and or interest thereon still outstanding, if any.	

10.	Whether the intention is purchase:-
	    (a) a new or an old Motor Car / Motor Cycle/ Personal Computer
	    (b) if the intention is to purchase Motor Car / Motor Cycle/ Personal Computer through a person other than a regular or reputed dealer or agent, whether previous sanction of the competent authority has been obtained as required under Rule 15(2) of the Central Civil Services (Conduct) Rules, 1964.	

11.	Whether the Officer is on leave or is about to proceed on leave:-
	    (a) The date of commencement of leave
	    (b) The date of expiry of leave	

12.	(c) Are any negotiation or preliminary enquiries being made so that deliver may be taken of the Motor Car / Motor Cycle/ Personal Computer within one month from the date of drawal of the advance	
13.	(a) Certified that the information given above is complete and true. (d) Certified that I have not taken delivery of the Motor Car / Motor Cycle/ Personal Computer on account of which I apply for the advance, that I shall complete negotiations for the purchase of, pay finally and take possession of the same before the expiry of one month from the date of drawal of the advance.	

Date: **Signature of Applicant**